

## CARLYNTON SCHOOL DISTRICT

### Voting Meeting

April 16, 2018

Carlynton Jr.-Sr. High School Cafeteria – 7:00 pm

### MINUTES

The Carlynton School District Board of Education held its regular voting meeting April 16, 2018 in the junior-senior high school cafeteria. Board President Jim Schriver, Treasurer Marissa Mendoza, and Directors George Honchar, LeeAnne O'Brien, Christine Simcic, and Kelly Zaletski were present for the meeting. Director Caleb Richardson was available by way of phone for the initial discussion segment of the meeting but did not vote on agenda items. Also present were Superintendent Gary Peiffer, Solicitor Bill Andrews, Director of Fiscal Affairs Chris Juzwick, and administrators Rachel Andler, Marsha Burleson, Michael Loughren, and Ed Mantich. Nine individuals occupied the audience for student recognition. Three persons remained for the full meeting.

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**CALL TO ORDER** - *President Schriver called the meeting to order at 7:03 pm. Administrator Chris Juzwick led the pledge. The roll was called by Recording Secretary Michale Herrmann. Director Appel was absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

**PRESENTATION:** *Principal Michael Loughren recognized and applauded student athletes Owen Kalimon (bowler) and Eddie Huehn (wrestler).*

*Dr. Rachel Andler and Mr. Ed Mantich distributed handouts and addressed a full grade/subject acceleration guide, a program which will be introduced next school year and will allow students to be accelerated in core curriculum subject areas if they are excelling at the appropriate grade level. The program will allow students to move through the curriculum at a faster pace, be challenged at a higher level, and be able to obtain college credit while enrolled in high school.*

### **APPROVAL OF MINUTES:**

Director Zaletski moved, seconded by Director Mendoza, to approve the minutes of the March 19, 2018 Finance Committee Meeting as presented;

The minutes of the March 19, 2018 Regular Voting Meeting as presented;

And the minutes of the April 9, 2018 Special Meeting for General Purposes as presented. **By a voice vote, the motion carried 6-0.**

### **REPORTS:**

- **Executive Session** – *President Schriver said personnel, negotiations and real estate matters were discussed in the closed session.*
- **Administrative Reports**
  - **Superintendent's Report** – *Dr. Peiffer said the district is in the second week of the PSSAs and the process has been smooth. The district is anticipating a reduction in Title I, Title II and Title IV funding. Title I will be cut from \$653,425 to \$555,000, and if eliminated, the district would lose \$74,000 from Title II and \$14,621*

Minutes of March 19, 2018  
Finance Meeting

Minutes of March 19, 2018  
Voting Meeting  
Minutes of April 9, 2018  
Special Meeting

from Title IV. Dr. Peiffer said he attended an active shooter presentation at the AIU with Mr. Loughren. The meeting stressed safety procedures and pro-active communication with local police. It also provided information about an app for teacher's phones that would provide a direct dial to 911. In closing, Dr. Peiffer said the district will host students from South Africa in July and a student trip to the country is being planned for 2019.

- Business/Finance – Mr. Juzwick spoke about the switch gear or electrical panels in the junior-senior high school building. The gears are in poor condition and haven't been replaced in some 50 years. The cost to replace is \$1 million. Mr. McDade recommends completing the project in a single time frame rather than splitting it over two or more years. To include the switch gear into the energy saving project, the bond would be increased from \$3.4 to \$4.4 million. Mr. Juzwick endorsed the project, saying the cost will continue to rise and the current switch gear is a safety issue. Solicitor Andrews noted current low interest rates, saying there is no guarantee the rates will remain low. Mr. Juzwick said he is committed to making the budget work in regards to repayment of a higher bond issue. Solicitor Andrews said the bond was originally approved by the board at an amount not to exceed \$5 million, and therefore, the funding is available to add the switch gear project.
- Special Education and Pupil Services – Dr. Andler said 55 vendors in 16 career clusters have committed to the May career fair. Also, she is working with transition coordinator Jerry Pepe to organize a transitional skills and job placement opportunity for students with Goodwill. Dr. Andler reported ESL numbers have remained steady and the district currently has 253 special education students.
- Principals – Crafton Elementary Principal Marsha Burleson distributed a newsletter and calendar and said the PSSAs are running smoothly in her building. She said students will be jumping rope to raise money for the American Heart Association and teachers are donating a "Gift of Time" to mentor students. High School Principal Michael Loughren thanked Ed Mantich for the smooth process of administering the PSSAs. The high school create space, The Shop, is now open for students to explore interests. Over 100 students have visited the space on a daily basis since its opening.

➤ Committee Reports

- Parkway West CTC – Dr. Peiffer said Assistant Principal Rachel Gattuso will attend the National Technical Honor Society and the school is preparing for summer camp opportunities.
- Pathfinder – Director Honchar said the school is gathering bids to replace the roof and dealing with old water lines. Graduation is June 6.
- SHASDA – Dr. Peiffer reported that alumni Conor Richardson will speak at the spring conference and seniors Saman Majed and Sean Steding will be recognized as the SHASDA Students of the Year.

- Legislative/PSBA – Director Simcic called attention to House Bill 564 which will require the assessment of U.S. History, government and civics at the secondary level; House Bill 1228, which allows students to use sunscreen without a physician's note; and House Resolution 431 which urges the Auditor General to conduct an audit of the Department of Education's administration of the Educational Technology Fund. Lastly, Director Simcic said the School Safety Task Force with Governor Wolf was held; ideas were shared and educators seemed to focus on support for mental health issues.

## I. Miscellaneous

Director Honchar moved, seconded by Director Simcic, to approve the additions to the 2017-2018 Conference and Field Trips Requests as submitted; (Miscellaneous Item #0418-01 REVISED)

And to elect William L. Cooper to the Board of Trustees for the Western Region of the Allegheny County Schools Health Insurance Consortium for a two-year period effective April 30, 2018. (Miscellaneous Item #0318-03) **By a voice vote, the motion carried 6-0.**

## II. Finance

Director Simcic moved, seconded by Director Zaletski, to approve the March 2018 bills in the amount of \$731,071.34 as presented;

Resolution 2018-1, hereby adopting the operation budget for the South Central Area Special Schools Committee (Pathfinder) for the school year 2018-2019 as set forth in the proposed budget in the amount totaling \$167,000; (Finance Item #0418-01)

The March 2018 Athletic Fund Report with an ending balance of \$13,241.78; (Finance Item #0418-02)

The March 2018 Activities Fund Report with an ending balance of \$90,642.80; (Finance Item #0418-03)

And the Food Service Management Renewal Year Cost Reimbursable Contract for the period of June 1, 2018 to June 30, 2019 pending approval from the Department of Education Division of Food and Nutrition. (Finance Item #0418-04) **By a voice vote, the motion carried 6-0.**

## III. Personnel

Director O'Brien moved, seconded by Director Simcic, to approve the reassignment of Kari Gallagher to the position of junior-senior high school guidance office secretary, a Class I position under the terms of the Secretary, Cafeteria, and Aides Collective Bargaining Unit Agreement; (Personnel Item #0418-01)

Conference and Field Trip Requests

ACSHIC Board of Trustees Ballot – William L. Cooper

March 2018 Bills

2018-2019 Pathfinder Budget

March 2018 Athletic Fund Report

March 2018 Activities Fund Report

Food Service Management Renewal

JSHS Guidance Secretary – Kari Gallagher

<p>Award the position of Systems Administrator/Technology Assistant to Angela Zenone at a salary of \$45,000 under the terms of the Secretary, Cafeteria, and Aides Collective Bargaining Unit Agreement; (Personnel Item #0418-02)</p>	<p>Systems Administrator/ Technology Assistant – Angela Zenone</p>
<p>Award the position of Director of Technology to Joe Rodella at a salary of \$75,000 under the terms of the Act 93 Agreement; (Personnel Item #0418-03)</p>	<p>Director of Technology – Joe Rodella</p>
<p>Reassign Mary Stracka to the position of One to One Personal Care Aide at Crafton Elementary, a Class III position under the terms of the Secretary, Cafeteria, and Aides Collective Bargaining Unit Agreement; (Personnel Item #0418-04)</p>	<p>One-One Personal Care Aide – Mary Stracka</p>
<p>And award the position of after-school monitors for The Shop at the junior-senior high school to the following under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement:</p> <ul style="list-style-type: none"> <li>▪ Laura Begg</li> <li>▪ Tonilyn Jackson</li> <li>▪ Lisa Rowley</li> </ul> <p>(Personnel Item #0418-05)</p>	<p>After-School Monitors for The Shop</p>
<p>The Letter of Intent to Retire as submitted by Payroll Secretary Marian Sywy, effective June 29, 2018 as submitted; (Personnel Item #0418-06)</p>	<p>Letter of Intent to Retire – Marian Sywy</p>
<p>And the 2017-2018 Leave of Absence for Employee CFT1718-12 as submitted. (Personnel Item #0418-07) <b>By a voice vote, the motion carried 6-0.</b></p>	<p>LOA – CFT1718-12</p>
<p><b>IV. Policy</b></p>	
<p>Director Zaletski moved, seconded by Director Honchar, to approve the second and final reading of Policy 815, Acceptable Use Policy, per the recommendations of the PSBA full policy review; (Policy Item #0418-01)</p>	<p>Policy 815 – Second/Final Reading</p>
<p>The first reading of Policy 314 per the recommendation of the PSBA full policy review; (Policy Item #0418-02)</p>	<p>Policy 314 – First Reading</p>
<p>And the first reading of Policies 338.1 through 356 per the recommendation of the PSBA full policy review. (Policy Item #0418-03) <b>By a voice vote, the motion carried 6-0.</b></p>	<p>Policies 338.1-356 – First Reading</p>
<p><b><u>OLD BUSINESS:</u></b> <i>Dr. Peiffer said he has been working with Monica Dugan and Kelly Zaletski to update the facility use policy. It will be presented to the board at the May meeting and be ready to execute in the 2018-2019 school year.</i></p>	
<p><b><u>NEW BUSINESS:</u></b> <i>A motion was made for the following:</i></p>	
<p>Director Mendoza moved, seconded by Director O’Brien, to proceed with the switch gear project to be financed through the 2018 bond issue and to authorize the proper bond officers to increase the amount of the 2018 bond issue to cover the cost of the switch gear project at an overall amount not to exceed \$5 million. <b>By a voice vote, the motion carried 6-0.</b></p>	<p>Adding Cost of Switch Gear Project to Bond Issue</p>

**OPEN FORUM:** *Director Mendoza reminded board members of the upcoming Taste of Carlynton sponsored by the Education Foundation.*

*Joanne Letcher, Executive Director of Carnegie Community Development, spoke on behalf of Papa J's restaurant, asking the board to consider a tax abatement due to the catastrophic fire several months ago. She said the community is hoping the restaurant will remain in the borough.*

**ADJOURNMENT:**

With no further business, Director Mendoza moved for adjournment at 8:22 pm, seconded by Director Zaletski. **By a voice vote, the motion carried 6-0.**

Respectfully submitted,

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Christopher Juzwick, Board Secretary

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Michale Herrmann, Recording Secretary